



SWMS Meeting Minutes

March 21st, 2024

General

Note: This board meeting was held online, using Google Meet videoconferencing.

The meeting was called to order at 6:17PM by President J. Neuman.

1. Opening:

- Due to an issue with emailing, A. Sanford was unable to get the meeting minutes to J. Neuman. Motion to move the review of the January minutes to April meeting and for A. Sanford to send the January minutes to J. Neuman and the SWMS Board.

2. Announcements from the President:

- Winter Series Race 4 and SWMS Technical Inspection and Training Weekend:
 - Saturday: A full SWMS-led schedule, confirmed to have corner worker training and instructor training. Shake down laps will be open and hosted by Suika Circuit, \$50.
 - Sunday: Winter Series finale led by Suika Circuit. HPDE has one entrant, being coordinated through S. Marino.
 - Pit and Grid, Tech Inspection: K. Adams and D. Porter
 - Steward: L. Pittsley
 - Instruction/School: S. Marino
- Suika Circuit Track and Facility Topics:
 - Corner worker training: Suika Circuit has reached out to T. Wolicki with good news that multiple new Suika Circuit coordinated volunteers are interested in SWMS corner work training. T. Wolicki happy to provide training and instruction during March 23 SWMS training event.

3. Old Business

- New 2024 Project #2: Updates for Rules, Procedures, and Processes (B. Richards)
 - J. Neuman and B. Richards spoke about the state of SWMS policies and procedures, in general a review is needed to scope the overall list of changes needed.
 - S. Marino noted that there is confusion on which rule sets are being formally implemented to govern race weekend operations for the 2024 SWMS season.
 - Is Suika Circuit or SWMS the sanctioning body for race activities?
 - One option discussed was to have SWMS as the sanctioning body and Suika Circuit at the track operator.
 - J. Neuman to discuss with J. Guthrie and E. La'Mar.
- 2024 SWMS Race Event Chairs
 - With the 2024 event schedule now issued, the SWMS Board needs help with identifying and confirming race event chair volunteers to lead SWMS efforts each race weekend. More to follow at April board meeting.
- 2024 SWMS Member Survey (A. Sanford)
 - A. Sanford shared the responses from the SWMS Travel questionnaire.
 - 14 responses collected.

- In general, SWMS membership was interested in traveling to tracks outside of NM, however, only major/regional tracks.
 - J. Neuman and A. Sanford will work to package and share the full results with SWMS memberships in an upcoming newsletter/email broadcast.
- SWMS Equipment Stationed at Suika Circuit:
 - Consider a pause to any formal changes until the 2024 SWMS Member Survey results are discussed further within the SWMS Board (see action item above).
- Vintage Motorsport Council
 - S. DeBerry issued the 2024 renewal check to VMC, due paid in full. Action item closed.
- 2024 SWMS Membership Process:
 - A. Sanford briefed that the SWMS MSR account now has an online annual membership renewal event.
 - As of 3/21/24, 14 members have renewed (12 online via MSR).
 - To ease the transition to MSR online registrations for 2024, SWMS has made the online medical paperwork submittal (photos and/or upload PDF scans) optional for the time being. SWMS will need to find a way to reconcile medicals between the existing paperwork binder and the new online MSR member profiles as an action during 2024.

4. Treasurer's Report

- The Treasurer board position is currently open and unfilled.
 - SWMS Board is finding position difficult to fill, even after reaching out to multiple members. To be revisited at the April board meeting.
- SWMS accounts are currently at approximately \$11,000.
- SWMS insurance refund:
 - J. Colbert confirmed that the insurance company issued the refund and the check was noted by the insurance company as being sent on 2/28/2024. However, the check was never received at the SWMS P.O. box.
 - J. Colbert took an action to call and request a cancel and re-issue of a new check.

5. New Business

- Confusion on SWMS Board Meetings
 - A. Sanford discovered that the Google invite sent from the contact@swms.org email account had missed a number of key members. A. Sanford to review and understand what happened.
 - Google invites for online meetings to be updated and resent.
 - Google invites for in-person meetings to be sent out.
- Volunteer Opportunities
 - The SWMS Board has noted a worrisome decrease in new volunteers. More to follow at the April board meeting.
 - Open volunteer positions:
 - Board Level, Treasurer
 - Membership at Large, Race Event Chairs
 - Membership at Large, Sponsorship Coordination Lead

- 25 Year Anniversary of SWMS (1999 to 2024)
 - A. Sanford designed and printed a run of 100 anniversary stickers, ready for upcoming race weekend.
 - SWMS Branding:
 - A discussion on the “type of club” SWMS wishes to be was raised.
 - IRS: SWMS is a social club.
 - SWMS public branding: SWMS is New Mexico’s premier road racing club (reflected on website, email distributions, schedule flyers, and stickers).
 - J. Neuman wondered if SWMS should mail out 25-year anniversary stickers and 2024 schedule flyers via USPS to active SWMS race membership.
 - A. Sanford confirmed that, in principle, this could be done with the materials SWMS has prepared for the 2024 race season.
 - More to follow at April board meeting.

6. Attendance: A. Sanford, J. Neuman, J. Colbert, B. DeBerry, S. DeBerry, S. Marino, T. Wolicki, M. Luders, Z. Myers, W. Myers.

The meeting was adjourned at 6:59 PM

The next board meeting is planned to be held in April, 2024. See separate upcoming email for meeting details.